



ABBOTSWOOD JUNIOR SCHOOL

'Helping **everyone** achieve their best'

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Headteacher: Mr G Moore

27th November 2025

RE: New Leadership Arrangements from January 2026

Dear Parents/Carers,

I am writing to share a bit of news regarding my working week, and to assure you that everything will remain 'business as usual' here at the school.

Starting in January, I will be moving to a 9-day fortnight, which means I will be taking alternate Mondays off. This new arrangement simply allows me to balance my work commitments differently.

I am delighted to let you know that in my absence, Mrs Lucy Howard, currently Assistant Head, will be stepping up to the role of Headteacher for the day. Having been at the school for over 19 years, Mrs Howard is already a huge part of the school leadership team.

In short, nothing changes for the children. The school will operate as normal and we will continue to put the children first in every decision we make.

Thank you, as always, for your continued support.

Yours sincerely,

Glenn Moore
Headteacher